



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	GOVT. VICTORIA COLLEGE
• Name of the Head of the institution	Dr. Haridasan P.
• Designation	Principal (Special Grade)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04912576773
• Mobile no	8281716773
• Registered e-mail	victoriapkd@gmail.com
• Alternate e-mail	iqac@gvc.ac.in
• Address	GOVT. VICTORIA COLLEGE
• City/Town	PALAKKAD
• State/UT	KERALA
• Pin Code	678001
<b>2.Institutional status</b>	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	UNIVERSITY OF CALICUT
• Name of the IQAC Coordinator	Dr. C V Sreeranjit Kumar
• Phone No.	04912576773
• Alternate phone No.	8281716772
• Mobile	9446510442
• IQAC e-mail address	iqac@gvc.ac.in
• Alternate Email address	jayaram@gvc.ac.in
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.gvc.ac.in/Uploads%202022/AQAR/AQAR-2019-20.pdf">http://www.gvc.ac.in/Uploads%202022/AQAR/AQAR-2019-20.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.gvc.ac.in/wp-content/uploads/2021/05/IQAC-academic-schedule-20-21.pdf">http://www.gvc.ac.in/wp-content/uploads/2021/05/IQAC-academic-schedule-20-21.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A	3.2	2021	22/11/2021	21/11/2026

**6.Date of Establishment of IQAC** 08/07/2008

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Plan Fund	Directorate of Collegiate Education, Govt. of Kerala	2020-21	2932506/-
Institutional 1	Non-Plan	Directorate of Collegiate Education, Govt. of Kerala	2020-21	1115583/-
Institutional overhead	Women Scientist Scheme - Back to Lab	KSCSTE, Govt. of Kerala	2020-21	43938/-
Institutional 1	NGO Support	PTA	2020-21	418356/-
Research Project	Taxonomy Fellowship	KSCSTE, Govt. of Kerala	2020-21	284000/-

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded

<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>				
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>					
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>					
<p>1. Green, energy and water audit of the campus could be completed 2. Digital labeling of the campus plants could be completed 3. New course BSc Psychology introduced under CBCSS scheme 4. Commerce and Economics departments were recognized as research departments under University of Calicut 5. Infrastructures of temporary block for Economics and History and a new Girls Amenity Centre were completed and the construction of a new academic block and Knowledge Centre initiated</p>					
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>					
<table border="1"> <thead> <tr> <th data-bbox="86 927 769 990">Plan of Action</th> <th data-bbox="786 927 1469 990">Achievements/Outcomes</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 990 769 1518"> <p>1. Planned to conduct Green audit of the campus 2. Planned to implement a new course BSc Psychology 3. Planned to make preparations for NAAC reaccreditation process IVth cycle 4. Planned to set up an organized facility for IQAC with alumni support 5. Steps were initiated for digital labelling of the campus plants with expertise from Dept of Botany</p> </td> <td data-bbox="786 990 1469 1518"> <p>1. Conducted Green audit of the campus by Nature's Green Guardian's Foundation 2. Implemented the new course BSc Psychology under CBCSS 3. Made preparations for NAAC reaccreditation under fourth cycle. 4. Steps were initiated to set up an organized facility for IQAC 5. Completed digital labelling of campus plants</p> </td> </tr> </tbody> </table>	Plan of Action	Achievements/Outcomes	<p>1. Planned to conduct Green audit of the campus 2. Planned to implement a new course BSc Psychology 3. Planned to make preparations for NAAC reaccreditation process IVth cycle 4. Planned to set up an organized facility for IQAC with alumni support 5. Steps were initiated for digital labelling of the campus plants with expertise from Dept of Botany</p>	<p>1. Conducted Green audit of the campus by Nature's Green Guardian's Foundation 2. Implemented the new course BSc Psychology under CBCSS 3. Made preparations for NAAC reaccreditation under fourth cycle. 4. Steps were initiated to set up an organized facility for IQAC 5. Completed digital labelling of campus plants</p>	
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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th data-bbox="86 1818 769 1877">Name</th> <th data-bbox="786 1818 1469 1877">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1877 769 1944">College Council</td> <td data-bbox="786 1877 1469 1944">13/05/2022</td> </tr> </tbody> </table>	Name	Date of meeting(s)	College Council	13/05/2022	
Name	Date of meeting(s)				
College Council	13/05/2022				
<b>14. Whether institutional data submitted to AISHE</b>					

Year	Date of Submission
2020	08/02/2021

### 15. Multidisciplinary / interdisciplinary

The HEI is affiliated to the University of Calicut. Designing of the curriculum and syllabus is done by the University and the Higher Education Department, Govt. of Kerala. HEI will implement the multidisciplinary/ interdisciplinary programs as per the directive of University and the Higher Education Department.

UG syllabus have Open Courses for 3 credits, which offers chances for the undergraduate students to opt an additional course from other 14 disciplines of the college. The revised curriculum of the University of Calicut provided an additional course as audit course, which is interdisciplinary in nature, with Environmental studies and Disaster Management for undergraduate programmes and additional audit courses for all PG programmes.

### 16. Academic bank of credits (ABC):

The institution is affiliated to the University of Calicut. Designing of the curriculum and syllabus is done by the University and the Higher Education Department, Govt. of Kerala. HEI will implement Academic Bank of Credits as per the directive of University and the Higher Education Department.

### 17. Skill development:

As the curriculum is being designed by the Boards of Studies of affiliating university, skill development programmes can be implemented along with the syllabi revisions. As an institutional initiative, college assists the students in acquiring various skills as part of the club activities of the college. The environment and Nature clubs of the college train the students in conservation skills, farming activities etc., ED club train the students in achieving skills required for earning for daily livelihood etc. The governmental initiative of Additional Skill Acquisition Programme (ASAP), has been successfully implemented in the campus and the college act as the nodal centre for ASAP for the district. Under this programme, training is being given for achieving various skills through different annual programmes.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The current curriculum of various courses under Arts and Humanities

streams integrated Indian Knowledge Systems as part of the curriculum. At present college has programmes in Sanskrit, Hindi, Tamil and Malayalam, where the curricula is being disseminated in Indian Languages. Integration of traditional knowledge systems are part of the curricula in Social Sciences and Science subjects. The curriculum in History and English along with other Indian languages disseminate the values of culture and tradition to the student community in an effective manner. Additional courses will be implemented in the campus as Add-on-Certificate programmes and the addition of courses to the existing curriculum will be done as per the directive of affiliating university and Govt.of Kerala.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The revised curriculum implemented with effect from 2019 are outcome based and the stress has been given for outcome based education. The syllabi of each programme defined the outcome from the different courses with definite Programme outcome and Course outcome. The dissemination of the curriculum is strictly based on these outcome set as part of the syllabi.

#### **20.Distance education/online education:**

Being an affiliated college of the University of Calicut, these programs could be introduced at the HEI only as per the directive of the University and the Higher Education Department, Govt. of Kerala. During the academic year 2020-2021, the curriculum dissemination was online in the context of pandemic hit the country. As part of this, the faculty and students got trained in online education and started using online education platforms. The institution has been selected as one of the nodal centres for the implementation of Distance education programmes of the state and will be effective from 2023. As the institution is affiliated and is run by the government, conduct of distance education programmes require policy decisions from both the ends.

### **Extended Profile**

#### **1.Programme**

1.1 631

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 2590

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 543Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 806

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 124

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 126

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>631</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2590</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>543</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>806</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>124</b>
File Description	Documents
Data Template	<a href="#">View File</a>



3.2	126
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	67
Total number of Classrooms and Seminar halls	
4.2	42.15
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	200
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During the current academic year 20-21, due to Covid Lockdown, the curriculum delivery was achieved through a special time table for online classes and time schedules for online internal examinations. Co-curricular activities were suspended due to restrictions in such activities. Thrust on practical dissemination of academic content could not be ensured through hands on laboratory working schedules allotted in the timetable due to Covid lockdown. In addition, field studies, visits to research institutes of National importance and academies for linguistics and performing arts which are normally undertaken to enhance the teaching-learning process were also suspended due to Covid Lock Down.

During the Covid period, each department maintained student's attendance in online mode. An hour-wise attendance was also maintained by faculty to ensure the receipt of curriculum delivered in online mode.

? Due to Covid situations, online method of teaching was practised and was supplemented with audio and video aids, presentations, video classes etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.gvc.ac.in/Uploads_2022/AOAR_2021/Time-Table-and-Academic-Schedule.pdf">http://www.gvc.ac.in/Uploads_2022/AOAR_2021/Time-Table-and-Academic-Schedule.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC of the institution prepared an academic calendar in the background of Covid situations at the beginning of the academic year following the general guidelines given in the academic schedule of the University of Calicut . The academic calendar for each semester schedules the beginning of each semester, time schedule for first and second internal examinations and a model examination towards the end of a semester. Each semester with 90 days duration has been effectively divided for academic activities during the current year.

Students are required to submit assignments and present seminars as a part of their continuous evaluation for each paper of study. The evaluation makes use of assignments, quiz, seminar presentations, and two periodic internal evaluation tests in each semester. The attendance also becomes one of the determining factors of the internal marks. The thrust on transparency in awarding internal assessments operates with display of internals on the notice board and addressing grievances if any. The academic calendar integrates holistic development of the students with allotment of different extension activities that nurture talent and provide exposure to the world outside the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.gvc.ac.in/academic-schedule/">http://www.gvc.ac.in/academic-schedule/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum**

**B. Any 3 of the above**

**development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**27**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates concepts on Gender, Environment and Sustainability, Human Values and Professional Ethics into the academic curriculum. The common courses for all the UG streams in the college contain topics based on gender equality, human values, human rights and sustainable development.

The papers, Research and Publication Ethics deal with academic and ethical issues like plagiarism and value judgments. The core course in Commerce curriculum has an area that deals with Business ethics. The ability enhancement course and professional competency course under audit course for postgraduate programmes in science stream also address the issues on professional ethics. In core and common courses in English and Malayalam, gender studies encompass the female, male and the LGBTQ individuals. Students of all disciplines are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Core courses and open courses in Science subjects like Physics, Chemistry, Botany and the curriculum of the language departments provide knowledge of how environment functions, and through field trips and practice sessions, promotes an understanding of issues of scale, complexity and conflict resolution. Students are introduced to policies

fostering environmentally sustainable economic growth and also focusing on the magnitude and impact of pollution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

27

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

528

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="http://www.gvc.ac.in/Uploads_2022/AQAR_2021/Feedback-Action-Taken.pdf">http://www.gvc.ac.in/Uploads_2022/AQAR_2021/Feedback-Action-Taken.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.gvc.ac.in/Uploads_2022/AQAR_2021/Feedback.pdf">http://www.gvc.ac.in/Uploads_2022/AQAR_2021/Feedback.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>932</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

543

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a well-organized mechanism for continuously evaluating and monitoring the students throughout their course. The slow learners and high achievers are identified through their performances in internal and external examinations, participation in seminars, involvement in online activities.

During the year 2020-21, due to Covid 19 Lockdown, the new initiative programmes for slow and advanced learners could not be fully materialized.

The college caters to diverse needs of students by other measures such as making postgraduate students publish research papers, encouraging students to present papers in seminars, conducting quiz competitions, debates, seminars and webinars and by arranging training for competitive examinations like UGC/CSIR/NET online at department level. Invited lectures and talks and research forums on multi-disciplinary subjects were conducted online by various departments of the college.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/support-2/">http://www.gvc.ac.in/support-2/</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2590	124

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Choice Based Credit-Semester system followed by the institution for both undergraduate and post graduate programmes, along with continuous evaluation using the grading system emphasize the student-centred education system with participatory learning. • The assignments are given both at individual level as well as group level which contribute to their collaborative learning potential. The assignments include book reviews, article reviews and write -ups on a range of relevant issues as well as on themes and concepts pertaining to various subjects. During the online mode of teachin-learning, assignments were submitted online. Study tours and field works along with institutional visits were suspended due to Covid 19 Lockdown. Discussions and debates were held on various relevant socio-economic and political issues ensuring the participation of the students online and students were encouraged to attend various webinars and online lectures to enhance the learning levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gvc.ac.in/support-2/">http://www.gvc.ac.in/support-2/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Ø The college provides sufficient facilities for ICT enabled teaching-learning process.

Ø The entire campus is enabled with free high-speed broadband connectivity which can be accessed by the faculty and students. The EDUSAT facility provides sufficient exposure to our teachers and students to interact with resource persons in different subjects. Online lectures by eminent academicians through this facility serve as a platform for the students to listen to experts



in various fields and also to interact with them.

Ø The Learning Management System e-learning @victoria in Moodle platform and online classrooms are used effectively for sharing learning materials including videos, slides, documents etc pertaining to various subjects.

Ø Faculty as well as students of the institution have joined and successfully completed online courses through Swayam portal.

Ø Faculty under different disciplines maintain blogs and Youtube channels for disseminating knowledge in different subjects.

Ø Online platforms of Google Meet, Webex etc. are used for handling online classes specifically at times of adversities of pandemics and floods

Ø Sodhganga and N-List are being accessed by post-graduate and research students for updated literature in their areas of focus

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

**124**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>124</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
<b>55</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
<b>6.83</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Due to lockdown, continuous evaluation was done through the series of academic activities such as online internal examinations, seminar presentations, assignments and attendance in online classes.
- The time schedule is being communicated to the students through notice boards and social media well in advance.
- The percentage of attendance secured by the students is also considered for internal assessment.
- Seminar presentations and assignments form an important part of the continuous evaluation system.
- The Learning Management System in Moodle platform and Online classrooms are effectively used for the sharing of learning materials as well as for the evaluation of the student performance. Online submission of assignments and the conduct of online internal tests also form a part of evaluation.
- Continuous evaluation system enables the teachers to identify weak students and remedial coaching is offered to these students. They are also given special coaching under new initiatives such as Student Support Programme to equip them to enhance their subject knowledge and language proficiency. Discussion of previous question papers, viva-voce and revisions facilitate the students to prepare for the University examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gvc.ac.in/grievance-redressal/">http://www.gvc.ac.in/grievance-redressal/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent mechanism is in place to redress the grievances of the students relating to the internal assessment. The students are awarded internal marks based on their performances in the internal tests, assignments, seminar presentations and attendance secured by the student in every semester. The internal marks secured by the

students are communicated to them at the end of each semester. The departments publish the internal marks by displaying the individual mark each student has secured for internal tests, attendance, assignments, and seminar presentations or viva voce along with the total internal marks in each course. The publication of internal marks with the split-ups ensures transparency.

If a student is having any grievance on the published internal marks, the grievance redressal cell at the department level will take up the issue. If it is not redressed at department level, college grievance cell will intervene in the matter. If the grievance is on practical examination, it will be reported to Chairman and if its on published University results, it will be forwarded to Controller of Examinations, University of Calicut. The genuine grievances are followed up until they are redressed in favour of the student.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gvc.ac.in/grievance-redressal/">http://www.gvc.ac.in/grievance-redressal/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being an affiliated college, the institution follows the POs and COs set by the affiliating university in the prescribed syllabus along with augmentation to reach the holistic mission and goals of each program at the institution. The syllabus of all the departments with the program outcomes of all the UG and PG programmes and the course outcomes of all the individual courses offered by departments are communicated to the students and other stakeholders through different means.

The University of Calicut is maintaining a website to manage academic and administrative duties of the university. The website has displayed POs, PSOs, and COs of every course offered by the university along with the syllabi of UG and PG programmes.

In addition to this, the college website also provides POs, PSOs, and COs of every course offered by the institution. These details are accessible to the students, faculty members and the public.

Due to Covid Lockdown, an online department meeting along with students was held at the beginning of an academic year to allocate subjects and communicate POs, PSOs, and COs to each of the faculty members and students of the concerned Department. Tutors are responsible to ensure this communication among students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.gvc.ac.in/courses/">http://www.gvc.ac.in/courses/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Student Feedback on Curriculum is obtained and the same is shared with the departments so that their feedback is discussed and relevant changes if any are made for attainment of programme outcomes. PO is also evaluated based on the performance of the student in terms of their progression to higher studies, qualification in competitive examinations and placement.

The end semester dissertation for postgraduate students and group projects at the level of undergraduate programme evaluate the target attainment of problem solving, development of inquisitiveness and quest for research. The viva voce conducted at the end of the programme assesses the communication skill and knowledge assimilation at PG and UG levels. The continuous monitoring and evaluation with external subject experts to evaluate the attainment of programme outcome of each PhD programme selected by the candidates. In addition, the participation in the activities of various clubs and cells as well as social service and community development programmes are also considered while deciding on the attainment of programme and course outcomes. The faculty are also encouraged to update their subject knowledge by participating in faculty development programs and seminars in order to enhance effective attainment of POs and COs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.gvc.ac.in/courses/">http://www.gvc.ac.in/courses/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

710

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://www.gvc.ac.in/igac-annual-reports/">http://www.gvc.ac.in/igac-annual-reports/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.gvc.ac.in/Uploads%202022/AOAR%202021/SSS-2020-21.pdf?t=1684388167>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.28

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://www.gvc.ac.in/funding-agencies/">http://www.gvc.ac.in/funding-agencies/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The faculty members have been actively involved in research and related developments in various disciplines. College has five

Research Departments offering Ph.D degree in Science and Humanities. Six Ph.Ds have been awarded and 28 Research scholars pursue PhD under 20 Research guides in various disciplines. College is actively involved in disseminating the knowledge generated in the form of research articles. Around 21 research papers have been published by the faculty members in International and National peer reviewed journals and 7 book chapters/ books in various disciplines. Many of the faculty members delivered invited talks and paper presentations in International and National seminars/conferences in online mode. Research projects were handled by faculty and the knowledge generated were disseminated to various organizations in policy making.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gvc.ac.in/research/">http://www.gvc.ac.in/research/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4



File Description	Documents
URL to the research page on HEI website	<a href="http://www.gvc.ac.in/research/">http://www.gvc.ac.in/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to lockdown, extension activities involving students could not be taken up by the institution. But the students were encouraged to interact with their local community by initiating activities as

part of NSS, NCC and various clubs instituted by the college.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/gallery/">http://www.gvc.ac.in/gallery/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 62 spacious, well ventilated classrooms and 5 multipurpose seminar halls including one EDUSAT room with adequate seating facility for learners. All the departments have their own computers with 20 Mbps internet facility, laptops, printers and LCD projectors. Four of the science departments are research departments and have facilities for research and practicals of PG and UG, with specific labs for different thrust areas.

A total of 200 computers are accessible for students within the college out of which 36 desktops are provided for common purpose, 20 at general computer lab and 16 at general library. Several departments provide department wise access to 164 systems including desktops, laptops and tablets. The department of Botany is maintaining a Botanical garden with QR coded Digital labels on plant specimen for enhanced learning experiences for the students. For the effective studies on floristic surveys, an excellent collection of preserved plant specimens is available in the existing herbarium of the institution. Department of Botany and Zoology maintain preserved (pickled and dried) plant and zoological specimens. Online lectures and video conferences are effected to Orice facility. Access to NLIST and INFLIBNET is provided to all stakeholders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gvc.ac.in/infrastructure/">http://www.gvc.ac.in/infrastructure/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Heritage Auditorium associated with the administrative building is used for all official gathering and cultural activities of the college and can accommodate around 600 students along with the open air auditorium in the campus. For a small gathering of around 200 or less, the space at Vineetha Memorial Garden is being used. All sports and outdoor games are trained and conducted in the college ground which covers an area of 12000 square meters. The institution also has a concrete floored basketball court to the left of the main entrance to the college. The gound of open-air auditorium is also used for sports and games. The pavilion includes a hall for training table tennis and a Yoga hall which can accommodate 25 persons at a time for practicing Yoga. The Physical Education Dept. takes initiative to conduct the Yoga classes. The pavilion also houses a Fitness centre and a Gymnasium. A Health Club is working at the college under the supervision of Physical Education Department. A First Aid Cell under the guidance of Health Centre is functioning at the college amenity centre. The programme 'Jeevani' is currently working in the college for counselling of the students and staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gvc.ac.in/infrastructure/">http://www.gvc.ac.in/infrastructure/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gvc.ac.in/infrastructure/">http://www.gvc.ac.in/infrastructure/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

26.87

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College General Library is one of the oldest College Libraries in Kerala, which started functioning along with the inception of the institution. It is equipped with around 1.14 lakh books and various reading materials in various formats housed mainly in the General Library. The subject area reference books are kept in different departmental libraries. This facilitates easy access to the students of respective departments to read and issue the books on a daily basis. In addition, departments subscribe journals of the respective disciplines with assistance from philanthropists and alumni. A user-friendly interface for searching documents (OPAC) is also available in the library. Library transactions are fully automated in the year 2018 with internationally acclaimed free library software called KOHA. The General Library is functioning in an independent building, with a seating capacity of

140 people in the reading room. It subscribes to various newspapers and periodicals in English, Malayalam, Hindi, Sanskrit and Tamil languages, and a number of peer reviewed reference journals. Library is equipped with a digital multimedia centre to facilitate INFLIBNET access. There is a section for civil service aspirants as civil service corner within the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.gvc.ac.in/general-library/">http://www.gvc.ac.in/general-library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution possesses WiFi facilities with 20 Mbps Broadband connection. The centralized Library of the institution is digitalized and got automated with KOHA since 2018. The entire campus is connected with Local Area Network and a dedicated server system has been installed in the campus for network management. All the departments are networked through broadband internet connection with internet nodes and switches in all departments. Wi-Fi facility in the campus makes accessing online materials easier.

The admission procedures are mediated through Centralized Admission Portal connected to University of Calicut. The Examination procedures are also automated and allotments are made digital. Punching terminals have been installed in the campus for the Centralized Attendance Management System (CAMS) of the teachers and the non-teaching staff.

Edusat facility (ORICE Studio) is well-maintained with necessary accessories for streaming Online Classes and Courses. The IT Infrastructure of the college is augmented by the online learning portal e-learning@victoria in Moodle platform and strengthened during the current year in the light of shift to online classes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gvc.ac.in/Uploads_2022/AOAR_2021/4.3.1.pdf">http://www.gvc.ac.in/Uploads_2022/AOAR_2021/4.3.1.pdf</a>

**4.3.2 - Number of Computers**

200



File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>C.10 - 30MBPS</b>
File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
<b>15.28</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p><b>During the current academic year, the institutional facilities remained locked in the light of Covid 19 shut down. All the laboratories, library, sports and classroom facilities could not be used, and instead the online platforms and resources were strengthened for the shift to online education.</b></p>	
<p><b>The ORICE facility of the college, the Moodle Platform, e-</b></p>	

learning@victoria and the LAN connectivity within the campus were utilized by faculty for the dissemination of knowledge during lockdown.

The enrolment of the students into the campus are mediated through Centralized Admission Portal connected to University of Calicut. The admission procedure inside the campus is also digitized with a centralized e-token system and online fee payment. The Examination procedures are also automated with online registration and the results are also published online at the end of each semester. The Office administration is managed by Direct Digital File Management System which reduced much of the time in file movement. The support facility of the college, the hostels were transferred to district administration for the CFLTC facility during the year for the management of Covid 19 patients.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gvc.ac.in/policies/">http://www.gvc.ac.in/policies/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2076

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
File Description	Documents
Link to Institutional website	<a href="http://www.gvc.ac.in/skill-development/">http://www.gvc.ac.in/skill-development/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
00	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
00	

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

296

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

27

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The College Union is an elected body of student representatives of thirteen members who are elected through a fair and transparent electoral process. It begins with the constitution of an Election committee under the leadership of the Principal and a Returning Officer from among the teachers. Upon constitution, the Union takes up the responsibility of organizing and coordination of various activities in the campus. This includes the College Day, College level Arts fest, Freshers Day, Anti ragging campaigns, Film shows and various other programmes for the students. The Union also represents and voices the concerns and grievances of student community. College Council consults the Union while taking up important decisions concerning the students. This ensures that the students are actively involved in the academic and administrative policy making of the institution. There are two University Union Counselors elected from the college who represent the college in the Calicut University Union. Every year the college Magazine is published under the initiative of the student editor who is also a member in the college union. During 2020-21, due to Covid 19 Lockdown, the previous year union continued as no college union election has been conducted.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/student-union/">http://www.gvc.ac.in/student-union/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association named as The Palghat Victoria College Old Students' Association (OSA). The Old Students' Association actively involved in the developmental activities of the College. They have always extended their support for various departments by holding respective alumni association meetings on an annual basis. Out of the departmental alumni associations, the most prominent and effective one is VIBA, the association of alumni of the Research Department of Botany. Activities of VIBA in 20-21 include, 1.Publication of Newsletter - VIBA Botanica. 2.Assisted in improving the greenhouse at the college campus 3.Assistance for the subscription of five journals 4. Institution of M C Gopinathan Lecture series, Sarojini Menon Endowment and VPK Nambiar Endowment

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/botany-alumni/">http://www.gvc.ac.in/botany-alumni/</a>
Upload any additional information	<a href="#">View File</a>
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>A. ? 5Lakhs</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The institutional vision and mission statements are effectively displayed in college website. Our prime motto is to make quality education accessible to our students and thus to enable them to compete in a world of innovations. Facilitating such quality education furthers the development of rural areas to which most of our students belong, and hence we hold the beacon of social development and emancipation high, through each student of ours.</p> <p>The IQAC and College Council constitute the advisory body to the Principal and take crucial decisions pertaining to the academic and administrative matters. The admission committee ensures the fair compliance of governmental rules and regulations in this dimension. The admitted students are ensured the eligible educational scholarships and e-grants through the scholarship nodal officer and UGC nodal officer with the support of the administrative section for distribution among students. The purchase committee, Accommodation committee, Nodal officers for ASAP, SSP, WWS, Remedial coaching, Course coordinators of UG and PG programmes, Research committee, Discipline committee, Anti-ragging cell, Committee for atrocities against women, Internal complaint cell and Grievance redressal cell assure that governance operating at the institution is in tune with the vision and mission statements of this higher education institution.</p>	



File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/about/">http://www.gvc.ac.in/about/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The perfect instance of decentralization and participatory management in the institution is the establishment of the College Council. The College Council comprises all the Heads of department, the IQAC coordinator, RUSA coordinator, elected members and Superintendent of college office. With the inclusion of three elected faculty members which makes it more democratic, the Council comes out as an epitome of participatory management. The Principal coordinates the academic and administrative activities of the college. The various activities in the college are entrusted upon different committees which are democratic forums for discussion and debate and the selection of office bearers are done after ample discussion. The coordination of the teaching and the non-teaching staff of each department is the responsibility of the concerned HoD. As a member of the college council, the HoD communicates the needs of the department to the management and manages the resources of the department in accordance with the instructions received from the management. Abiding by the guidelines, all the student representatives and the office bearers of the student union are chosen through election. Regular PTA meetings are held at college as well as department levels for effective communication with parents.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/about/">http://www.gvc.ac.in/about/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic plan of the institution between 2020-2025 targets achieving equity and excellence both in the academic and research domains. The deployment of strategies planned by IQAC in the current year will be taken up during 21-22, as the institutional

activities were shut down in Covid situation.

During 20-21, the college encouraged ICT enabled teaching through online video resources, use of the learning management system, e-Learning@victoria, Google Classroom, social media platforms and online video conferencing tools as Google Meet, WebEx, etc. The students are further encouraged to participate in online and self-study courses, MOOCs and other short-term courses offered through the National Schemes of SWAYAM, NPTEL and V-Lab so that they can acquire credits to complement their academic programme.

The digitization of the College Library has been undertaken under this strategic plan of IQAC with the result that the searching and lending out of the resources are made easy. An e-book hub is also created for which digital access is granted to the PG students and research scholars so that a wider dissemination of information is possible. In order to maintain the quality and high standard of research publications, the library has been equipped with anti-plagiarism software Urkund.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gvc.ac.in/strategic-plan/">http://www.gvc.ac.in/strategic-plan/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the head of the institution and is responsible for the internal management and administration subject to the control of the Director of Collegiate Education. In the absence of the Principal, the Vice-Principal or the senior-most faculty of the college undertakes the duties of the Principal. The Principal, the Vice-Principal, the College Council, the IQAC, various statutory and non-statutory committees, and the administration wing of the college work in tandem to ensure the smooth functioning of the institution. PTA, consisting of teachers and parents, foster and promote good relationships among members of the teaching staff, students and guardians to ensure a healthy academic environment in the college. As the college is managed by

the government, the appointment is by Kerala PSC and all the service rules of the government are in force at the institution. During the current academic year, the institution functioned according to the orders issued by the government from time to time in the light of Covid 19 lockdown. Due to Covid Lockdown, rules for attendance were modified and relaxed by the government as the classes were shifted to online mode.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/about/">http://www.gvc.ac.in/about/</a>
Link to Organogram of the institution webpage	<a href="http://www.gvc.ac.in/about/">http://www.gvc.ac.in/about/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Co-operative store provides study materials and stationeries to teachers and students at a subsidized price. The society is managed by a staff committee and it caters to the needs of the staff and students. The College provides residential facilities for Teaching and Non-Teaching Staff from distant areas. A few of them are reserved for the administrative heads and the rest are given to other staff members of the institution. The College provides opportunities for recreation, Yoga training, sports and

games. The Department of Physical Education maintains a well-equipped fitness centre for the staff for their sound mental and physical health. The College has a separate room for women staff for rest and recreation. The centre is furnished with facilities such as sanitary napkin vending machine and incinerator, water purifier and a cabin for changing dress. The College has installed CCTV cameras for the close monitoring of anti-social activities in the campus and PTA has employed one additional security personnel for the benefit of the students. All the welfare assistance from government to teaching and non-teaching staff are implemented in the campus. During Covid times, ample support was given to both teaching and non teaching staff who got struck by the pandemic.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/amenities/">http://www.gvc.ac.in/amenities/</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**33**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The performance of the teaching and the non-teaching staff is evaluated on the basis of separate indicators. The benchmark for the evaluation of teaching faculty includes academic excellence, API scores, publications from research and the feedback received

from the students, whereas skill and target oriented completion of work is evaluated for the non-teaching staff.

The IQAC of the college takes effort in conducting the annual academic audit in accordance with the UGC norms. Each faculty member prepares a self-appraisal following the UGC guidelines with the PBAS format for API, stating their academic achievements, training programmes undertaken, extension activities etc. This performance report submitted by the faculty is verified by the screening cum evaluation committee constituted by IQAC and is later on sent to the Director of Collegiate Education for necessary action. This report serves as a parameter for setting higher standards in the functioning of the college. The performance of all sections of administration is subjected to annual auditing. With the introduction of Digital Document Filing System (DDFS), all the administrative tasks have been carried out with increased efficiency and transparency. Confidential reports are submitted by the head of the institution for promotion of the teaching and non-teaching staff based on the performance.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/self-appraisal/">http://www.gvc.ac.in/self-appraisal/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The two major external audits are regularly conducted by the State Accountant General (AG) and the Directorate of Collegiate Education.

They check all accounts related to the salary and service matters, the allocation of funds from the central government agencies like UGC, FIST and RUSA, the bills and accounts related to the PWD construction and maintenance, the bills and statements of the seminars, conferences and workshops organized by various departments of the college, the purchase bills of laboratory equipment and library books, daily fee collection register, auctions and the utilization bills of study tours. The latest DCE audit was performed in 2019, which examined all accounts from 2016 to 2019. From time to time, the AG's office conducts the audit of

all the income and expenditure statements maintained in the college. It covers all the balance of payments, various stock registers, utilization of plan and non-plan funds of the state and central governmental bodies and agencies.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/Uploads%202022/AQAR%202021/15983_170_416.pdf">http://www.gvc.ac.in/Uploads%202022/AQAR%202021/15983_170_416.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

30.52

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

During the current year, the fund allocation was only from state government under plan and non-plan period. The plan fund is received every year and the proposals are submitted in advance at the beginning of each financial year. After the outlay, utilization certificates along with proper bills and accounts are submitted. The plan fund is used to cover expenses on development and maintenance of the college infrastructure, payment of fees for course affiliation, the organization of sports camps and meets, purchase of sports amenities, library books and laboratory equipment. Further, the plan fund is used to provide the college with library interns and a student counsellor.



The non-plan funds are used to meet recurring charges and daily expenses of the college such as payments of electrical, water, telephone and postal charges along with the publication of the college magazine.

The fund for PTA is collected from each student in the form of contributions at the time of their admission. This fund is used to meet the day-to-day and urgent requirements of the college. The alumni organizations like the OSA and VIBA also contribute to infrastructure and academic development of the campus.

File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/funding-agencies/">http://www.gvc.ac.in/funding-agencies/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

One of the practices institutionalized as a result of IQAC initiatives is the Induction and Orientation Programme arranged for the benefit of the newly enrolled undergraduate and postgraduate students of the college. IQAC ensures the same to the undergraduate and postgraduate entrants on the very first day of their campus life. During this year it was conducted online. The postgraduate students are given special orientation to kindle their research aptitude and emphasis is also given for the career opportunities after post graduation.

Open courses that have been introduced as part of providing academic flexibility among students to choose courses of their interest other than their stream always required an orientation and this has been undertaken by IQAC and institutionalized as a novel initiative. In addition, IQAC makes sure that the green protocol is maintained in all academic and extension activities organized within the campus by minimizing the use of plastic and other non-recyclable materials. The IQAC also manages the energy consumption of the college by replacing ordinary bulbs and tubes with energy-saving LED bulbs and tubes.



File Description	Documents
Paste link for additional information	<a href="http://www.gvc.ac.in/strategic-plan/">http://www.gvc.ac.in/strategic-plan/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### ICT enabled curriculum delivery

During covid times all the curriculum delivery was shifted to online mode. Faculty used all the available means for delivery in online mode. The IQAC has also equipped the teachers in handling the ICT tools by providing training classes and hands-on experiences. The digital platforms were exposed to the faculty and the classes were engaged both by expert faculty members of the college as well as the external experts from other institutions. During the Covid lockdown period, the IQAC took the initiative in empowering the learning management system for the entire college so as to consolidate the online classes to a single platform. The faculty members were trained in the E-content development using the moodle platform. E-Learning@ Victoria provided a novel platform for the students to interact online with the faculty concerned, irrespective of time and space. The implementation of LMS in the campus opened avenues for sharing requisite contents of e-resources, videos and notes on content irrespective of the subject.

File Description	Documents
Paste link for additional information	<a href="https://victoriacollegemoodle.in/">https://victoriacollegemoodle.in/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international**

**B. Any 3 of the above**

agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.gvc.ac.in/igac-annual-reports/">http://www.gvc.ac.in/igac-annual-reports/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The institution is founded on the principle of gender equity and endeavours are made to promote the same through different means. During the current academic year, as the institution was struck with lock down due to pandemic, all the sensitization programmes were conducted in online mode.</p> <p><b>Ensuring the Safety and Security of Female Students</b></p> <ol style="list-style-type: none"> <li>1. Awareness of crimes against women was created through the workshops, talks and seminars conducted online</li> </ol> <p><b>Counselling</b></p> <p>The institution provides support to the female students and staff to cope with the increasing stress and strain.</p> <ol style="list-style-type: none"> <li>1. Jeevani, the counselling wing of the college promotes the mental health of female students and staff and helps them tackle their problems.</li> <li>2. The college conducted motivational talks and personality development sessions for girls online in association with NSS and Jeevani.</li> <li>3. The mentor-mentee system enables the female students to interact with the faculty and find solutions. This time, all the interactions were done online</li> </ol>	

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.gvc.ac.in/gender-sensitization/">http://www.gvc.ac.in/gender-sensitization/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.gvc.ac.in/amenities/">http://www.gvc.ac.in/amenities/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

#### **Solid Waste management**

The college takes necessary care to manage the solid wastes inside the campus. The campus offers bins for biodegradable and non-biodegradable wastes separately. The wastes disposed of in these bins are regularly collected and taken care of. The plastic and paper wastes are handed over to the municipality periodically through the Clean Campus green Campus drive of NSS. The organic wastes primarily hold food wastes and are managed through several composting techniques implemented during 2020-21 with Pipe composting, Aerobic Bin composting, Biodigester pots, Biodigester bins and Bio-compositor pots implemented and maintained at suitable locations in the campus and regularly monitored by the Bhoomitra Sena Club. The leaf litter is properly converted to compost through an open pit composting system.

#### **Liquid Waste Management**

During this academic year liquid waste generation from the laboratories were minimal and zero waste situation was there due to lock down in the event of pandemic.

Waste regeneration inside the campus was minimal due to lockdown. The biomedical waste generated inside the campus due to the operation of CFLTC was managed by district administration.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to Covid Lockdown, all social get-togethers and celebrations were withheld and only some programmes were conducted offline. The students and NSS volunteers conducted the following programs.

1. Celebrated children's day.
2. Distributed stationary items: NSS volunteers collected donations and bought items like books, pens, and pencils to the younger students. Owing to the scenario of covid pandemic
3. Providing free tuition: considering the academic pressures on young children due to the online mode of education,
4. Practising and encouraging yoga: concerned about the health of the younger generation, especially during the pandemic.
5. For aged people: after group discussions, volunteers decided to spend some quality time with aged people.
6. Distribution of grocery kits: Since the pandemic has caused difficulties to some families.
7. Reusing and creating art out of waste: disposed plastic containers suitable for potting plants were segregated from the waste and used for the same.
8. Spreading awareness about avoiding plastics: volunteers gave awareness about the eternal harms of using plastics.
9. Building and maintaining mud roads in our localities.
10. Volunteers raised fund by collecting donations to help a family complete the building of their house.
11. Helping in building a canal: volunteers helped in building a canal in a rural area by providing them with labour.
12. Navy day: to remember and embrace the Indian Navy.
13. Armed forces flag day: carrying the idea of evoking respect and patriotism in young minds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Preamble to the Constitution has been displayed in a prominent place in the college and the constitutional values are reflected in the academic, curricular, co-curricular and extra-curricular activities of the college. Several courses that the students study, especially in Humanities and Literature, have portions pertaining to the Indian constitution and constitutional values. The Preamble to the Constitution is taught to the students in the Common English Paper studied during the second semester. Classroom discussions and debates focus on constitutional values like sovereignty, secularism, democracy, justice, liberty, equality, human dignity and fraternity.

Important national festivals like Republic Day, Independence Day and Gandhi Jayanthi are celebrated in the college in an appropriate way. The activities of the National Service Scheme and National Cadet Corps enable students to become aware of their duties to the larger community and the nation. Moreover, the participation of students in blood donation camps, visit to palliative care units and reach out activities in old age homes enhance the service mindedness of the students and their sense of responsibility and duty as citizens of the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://www.gvc.ac.in/constitutional-values/">http://www.gvc.ac.in/constitutional-values/</a>
Any other relevant information	<a href="http://www.gvc.ac.in/constitutional-values/">http://www.gvc.ac.in/constitutional-values/</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>								
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Any other relevant information	<a href="#">View File</a>								
<p><b>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</b></p>									
<p><b>Due to Covid Lockdown, almost all celebrations and commemorative days were organized online by different departments and clubs including NSS and NCC. Days celebrated include, Independence day, Ozone Day and NCC day were celebrated in auspices of NCC and Department of Chemistry.</b></p>									
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Any other relevant information	<a href="#">View File</a>								
<p><b>7.2 - Best Practices</b></p>									



7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to Covid Lockdown , as the students didn't turn up, the involvement of students in the activities were negligible. So institution took up the initiative for digital labelling of the plants within the campus along with the preserved specimens within the museums of Botany and Zoology. During the academic year, all the campus plants were e-labelled with digital barcodes.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.gvc.ac.in/Uploads%202022/AQAR%202021/BEST-PRACTICE-2020-21.pdf?t=1684391188">http://www.gvc.ac.in/Uploads%202022/AQAR%202021/BEST-PRACTICE-2020-21.pdf?t=1684391188</a>
Any other relevant information	<a href="http://www.gvc.ac.in/best-practices/">http://www.gvc.ac.in/best-practices/</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Victoria College, Palakkad is a leading institution in the state that focuses on the biodiversity heritage at the Palghat Gap zone of Western Ghats along with the cultural and archaeological heritage of the district and this is unique to its vision. It typically provides opportunities for cross - disciplinary learning and research, involving multiple departments.

The floral diversity documentation in different forest areas, riverine beds and panchayats of the district, undertaken by the department of Botany, resulted in the addition of new species to science, new additions to state and district flora, and also generated a baseline data for the post flood monitoring studies of the biodiversity loss of the district in terms of flora and fauna. Collaborative studies with Kerala State Biodiversity Board in post-flood monitoring and with the Department of Forests in Ecologically Fragile Lands extends the knowledge generated for the betterment of community.

In generating an ecological consciousness and Nature conservation, the college has been adopting a 'Go Green' movement and adopts eco-friendly initiatives of waste management, reducing, recycling and

reusing of waste generated within the campus.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Infrastructure upgradation : Implementation of the master plan prepared by the KITCO and the construction of a new academic block, a massive "knowledge center" and a state-of-the-art playground need to be completed

2. Enhance the facilities of Physical Education department for giving proper guidance, training and ambience for developing sports skills to students to achieve National and International positions

3. The college fitness center has to be strengthened

4. PG departments (Economics, Commerce, History, Mathematics, Statistics and Malayalam) to be upgraded to Research Departments

5. All Language departments (Hindi, Sanskrit and Tamil) to be upgraded to PG departments